



WALLA WALLA COUNTY RURAL LIBRARY DISTRICT
VOLUNTEER POLICY

Library volunteers are defined as community members who perform any assigned or authorized duties for the Walla Walla County Rural Library District (WWCRLD), who choose to use their time for the benefit of the library, receive no salary, and are registered as a volunteer with the Library District after undergoing a background check as per RCW 43.43.830. Volunteers are not intended to replace paid staff, must be at least 14 years of age, fill out an application, and those under the age of 18 must have written permission from a parent or guardian prior to being approved.

Volunteers provide assistance and support to WWCRLD, strengthening the relationship between the library and the community by facilitating an increased knowledge and understanding of the library's mission. Volunteers may be scheduled to help with programs, preparation work, certain branch duties, or other tasks that provide a path for personal growth or utilize their unique skills at the discretion of the Branch Supervisor.

Branch supervisors act as the volunteer coordinator for their branches. They are responsible for accepting applications, keeping a list of registered volunteers, recording volunteer hours, and assigning appropriate tasks. Volunteers under age 18 may not work more than 3 hours on any given day and may work no more than 5 hours total per week. While WWCRLD welcomes volunteers who need a certain number of hours as part of educational or organizational requirements, supervisors may not guarantee a certain number of hours.

Volunteers are expected to abide by all library policies and values including the Patron Code of Conduct, library staff instructions, Library Bill of Rights, and strategic vision.

Adopted December 12, 1991.

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Revised December 13, 2021.

Revised June 12, 2023.

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